



# THE KENYA NATIONAL EXAMINATIONS COUNCIL

*'On the Frontline in Quality Assessment and Examinations'*

All official correspondence should be addressed to:  
The Council Secretary/Chief Executive



KNEC is ISO 9001:2008 Certified

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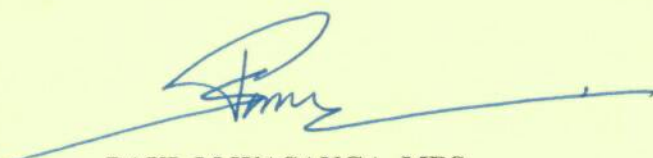
- TO: I) *Ministry of Higher Education, Science & Technology;*  
II) *All County Directors of Education - Both MoE and TSC;*  
III) *All District Education Officers ;*  
IV) *All Heads of Post Schools Training Institutions presenting candidates for year 2013 Business and Technical Examinations.*

1.0 **DOWN-LOADING OF POST SCHOOLS BUSINESS & TECHNICAL EXAMINATIONS CIRCULARS AND TIME TABLES**

The Kenya National Examinations Council (KNEC) has been printing Post Schools Business and Technical examinations circulars and time tables and sending copies to all concerned. However, with effect from the year 2013, stakeholders will be required to download such circulars and time tables from the KNEC Website: [www.knec.ac.ke](http://www.knec.ac.ke).

2.0 Consequently, all Heads of Post Schools Training Institutions for both Business and Technical Examinations are required to be visiting the KNEC Website regularly and download any new circular(s) based on the examination series. Circulars to be expected are as listed under 2.1 to 2.7.

- 2.1 Instructions for the Registration of candidates for year 2013 Business and Technical examinations;
- 2.2 Instructions to Supervisors, Invigilators and Officers who will handle year 2013 July/November Business and Technical examinations in the field;
- 2.3 Instructions for summarizing and submission of Course Work Assessment and Project Marks;
- 2.4 July 2013 Business examinations Time table;
- 2.5 July 2013 Technical examinations Time table;
- 2.6 November 2013 Business Examinations Time table;
- 2.7 November 2013 Technical Examinations Time table.

  
**PAUL M WASANGA, MBS**  
**COUNCIL SECRETARY/CHIEF EXECUTIVE**

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