

THE KENYA NATIONAL EXAMINATIONS COUNCIL

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STATEMENT ON THE 2015 KCPE AND KCSE EXAMINATIONS REGISTRATION DETAILS AND 2013 KCPE AND KCSE CERTIFICATES

This is to inform all relevant stakeholders of the following:-

1.0 THE 2015 KCPE AND KCSE REGISTRATION

- 1.1 The online registration of 2015 KCPE and KCSE examination candidates started on **1st November 2014 and ended on 10th April 2015**. To date **936,429** and **519,607** candidates have registered for **KCPE** and **KCSE** respectively. Subsequently the public is informed that **there is no provision for late registration of candidates for these examinations**.
- 1.2 Head teachers, education officers, candidates, parents/guardians and all relevant stakeholders are therefore asked to **check** and **confirm** the registration details before **15th May 2015**, on the following platforms:
 - (a) **Short Message Service (SMS): 22252**
 - (b) **KNEC website: www.knec.ac.ke** or the registration portal **www.knec-portal.ac.ke** and ensure that:
 - 1.2.1 **Names and gender of KCPE candidates** are the same as those in the birth certificates.
 - 1.2.2 **School choices for KCPE** are correctly captured as per the required categories;
 - 1.2.3 **Names of KCSE candidates** are spelt correctly and the order of names is the same as they appear in the **KCPE certificate**.
 - 1.2.4 **Subject choices for KCSE** conforms to the subject combination as per the KCSE regulations stipulated in the 2015 KCSE registration circular;
 - 1.2.5 Repeaters have used their correct **KCPE index numbers** and **NOT** the previous **KCSE index numbers**;
 - 1.2.6 Candidates' photographs are captured as per the specifications in the user manual provided by the Council.
 - 1.2.7 Any corrections should be made on the online registration platform by the school or the Sub-county Education Officer for private candidates before **15th May 2015**.
- 1.3 **2015 KCSE Qualifying Test:** All candidates who wish to sit for 2015 KCSE Qualifying Test must register online from **1st May 2015 to 30th August 2015**. There will be only **one centre per County** and candidates are advised to liaise with county directors offices for guidelines on requirements for registration.

2.0 PRIVATE CANDIDATES

All Head teachers and Sub County Education Officers who have registered 2015 KCPE and KCSE private candidates are informed that details of candidates who have not met entry requirements are accessible online from the registration reports for final verification and editing.

3.0 DISTRIBUTION CENTRES

All Sub County Education Officers are asked to access distribution centres list online and notify KNEC in writing of any changes/amendments that may be required. Attention should also be paid to school names. Information on this should reach KNEC by **15th May 2015**.

4.0 EXAMINATION TIME TABLES

The KCPE and KCSE examination timetables have been uploaded on KNEC website and will be taken as follows:-

- 4.1 The **KCPE** examination will be taken from **Monday, November 9 (Rehearsal day) to Thursday, November 12, 2015**.
- 4.2 The **KCSE** examination main theory takes place from **Monday, October 12 to Thursday November 05, 2015**.

5.0 COLLECTION OF KCPE AND KCSE CERTIFICATES

- 5.1 The Council has dispatched 2013 KCPE and KCSE certificates to Sub County offices and schools are advised to collect them. All institutional candidates who sat **KCPE** and **KCSE** examinations in the **year 2013** are asked to collect their certificates from their respective schools.
- 5.2 Private candidates and those whose schools closed down should collect the certificates from their respective Sub County Education Offices.
- 5.3 All queries regarding the certificates should be submitted to the Council by:
 - 5.3.1 **22nd May 2015-KCPE**
 - 5.3.2 **8th May 2015 -KCSE**
- 5.4 Queries submitted after the lapse of the above dates will attract a fee.

CHIEF EXECUTIVE OFFICER
KENYA NATIONAL EXAMINATIONS COUNCIL